



Kimberworth Community Primary School  
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South Yorkshire  
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Headteacher Miss A Stothard

Thursday 16<sup>th</sup> July 2020

Dear Parent/Carer,

We are looking forward to welcoming all children back on a full time basis from September. As I am sure you have heard, attendance will become mandatory again when they return. Using the latest government guidance and health and safety advice we have put in place a detailed risk assessment to allow us to have all the children back safely. There has been a lot to organise but subject to any changes in guidance I can confirm the following things for you:

### Classes

Children will work in their class bubbles and will remain in this group throughout the week. Although the guidance does now allow for staff to work across different groups we will keep this to a minimum. Where possible we are using the teachers and teaching assistants from your child's own year to limit the number of contacts with others.

### Dropping off and collecting children

We will have staggered start and finish times to limit the number of adults on the school site at the same time. **To help with this, please ensure that only 1 adult drops off and picks up.** We have organised this so that all children receive a full school day.

**PLEASE NOTE THAT THE CAR PARK WILL BE CLOSED FROM 8.30am – 9.30am and 2.40pm -3.30pm.** This will allow everyone to come onto and leave the school site safely.

The start and finish times for each class are:

Class/Teacher	Time	Entrance/Collection Point
Day care Donna	At arranged time	Day care entrance
F1 Mrs Gerstel	9.00am -11.30am 12.30pm -3.00pm	Hall door
F2 Mrs Miller	9.10am -3.10pm	Hall door
Y1 Mrs Malin	8.55am -3.05 pm	Hall door
Y2 Miss Wilkinson	8.40am-2.50 pm	Hall door
Y3 Mrs Smith	9.10am -3.30	Gate next to Reception
Y4 Mrs Black	9.00am -3.20pm	Gate next to Reception
Y5 Mrs Trevenna	8.50am -3.10pm	Gate next to Reception
Y6 Mrs Edwards	8.40am -3.05pm	Gate next to Reception

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## A Learning Community : Learning for Life



If you have children in more than one of these groups, please drop them off at the earliest time and collect them at the latest time. A member of staff will take them to and collect them from their bubbles.

**IT IS ESSENTIAL THAT YOU ARRIVE AT SCHOOL AT THE CORRECT TIME TO ALLOW US TO KEEP CHILDREN APART. PLEASE DO NOT ARRIVE TOO EARLY OR TOO LATE AND LEAVE THE SCHOOL SITE PROMPTLY ONCE YOU HAVE DROPPED OFF OR COLLECTED YOUR CHILD.**

### **Hygiene**

The school will be deep cleaned before we return in September and will be cleaned regularly throughout the day. In addition to this each classroom will have cleaning equipment so that surfaces can be cleaned more often. Children will be given their own resources (like pens and pencils) and we will follow the guidance on cleaning and sharing other resources. Equipment used in Foundation Stage will be cleaned after every group has used it.

Both adults and children will be washing their hands regularly throughout the day and handwashing facilities and sanitiser will be available in all areas. Each group will have their own toilet area to use and again these will be cleaned regularly.

To help with good hygiene we would like all children to bring their own labelled water bottle each day. Please note that this should contain water only.

### **Classrooms**

Following government guidelines, we will be making some changes to the classroom layout to support distancing where possible. This will include seating children side by side facing forwards rather than in groups. There will be no whole school assemblies to avoid groups of children coming together.

### **Break times**

Children will work and play outside as much as possible so please make sure they always have a coat and appropriate shoes. They will take their break times in their class bubbles and will not be able to mix with other groups. We will only use play equipment which can be easily cleaned and this will be washed between each group using it.

### **Lunchtimes**

All children will have their lunch with their class bubble either in the hall, dining room or classroom. Tables and chairs will be cleaned before and after each group eat. Hot school dinners will be available as usual or children can bring their own packed lunch. A lunch supervisor will work with each class bubble to reduce the number of adults they come into contact with. If your circumstances have changed and you think you may be eligible for free school meals you can visit <https://www.rotherham.gov.uk/benefits/apply-free-school-meals/1>

### **Uniform/PE Kit**

Children should come to school in their usual school uniform except for PE days when they should wear PE Kit of white T-shirts, dark bottoms and trainers (no football kits!) This is because changing for PE is not possible. Please make sure that on all days children are wearing sensible shoes for outdoor play and have a coat if it is cold as we will be encouraging active outdoor learning as much as possible. Government guidance says that there is no need to do anything other than wash clothes in the normal way following a day at school.

### **What your child will need to bring**

Children are allowed to bring bags to school however they should only bring essential things such as lunch boxes, water bottles and their reading book. The latest guidance allows children to take reading books home and these will be quarantined when they return to school.

### **If your child is unwell**

If your child displays any symptoms linked to the virus –high temperature, a new persistent cough or loss of taste or smell **they should not come into school.** You would need to self-isolate as a family until you and your child can be tested. All children and their families would be eligible for testing if they become ill with Coronavirus symptoms. You should inform the school immediately of test results and engage with the track and trace system. If the test is negative they can return to school. If your child tests positive, you should follow the latest stay at home guidance.

If your child becomes unwell at school, you will be asked to come and collect them immediately. They will be kept separate from other children until you arrive and will be supervised by an adult who may wear some PPE.

### **Supporting the children in school**

We know that it will be a big change for your child both returning to school after a long break and adjusting to the changes we have put in place. We will be doing everything we can to make sure that the school is still a welcoming and happy place. Staff are asked to keep a distance from children **where possible** but we will still reassure and support any one who is upset and provide first aid for anyone who is hurt.

The children who have already returned to school have had a really positive experience, quickly adjusting to the changes and enjoying being back with their friends. We are looking forward to having all the children back with us and will spend time making sure that they understand the new routines in place and have the chance to talk about any worries or concerns they may have. To help you prepare your children for returning to school we are adding resources to the transition area of the school website that you might find useful.

### **Wrap around care**

Breakfast and Afterschool club will resume in September, however places are limited in order for us to adhere to government guidelines. Parents who have already contacted school to register their child for these clubs have been allocated a place and will receive a separate letter outlining the arrangements. If you have not contacted school but require wrap around care then please contact the school office by phone or email as soon as possible.

### **Adults in School**

Parents and carers are asked not to come into the school building to limit the numbers of contacts between people. Please contact the office by phone or email if you need to speak to someone and this will be arranged for you.

I know that this is a lot of information and that reading about all the measures in place may make you feel anxious. Please be assured that we are following all government guidance to make sure that everyone in our school community is safe. We will do everything that we can to make school as normal as possible for the children so that they are happy and enjoy being back with us. The government may issue more guidance during the summer and we will contact you if we need to make any changes as a result of this.

If you have any further questions please email [office@kcps.org.uk](mailto:office@kcps.org.uk)

Kind regards,

A handwritten signature in black ink that reads "A Stothard". The signature is written in a cursive style with a large initial 'A'.

Miss Stothard  
Headteacher